

Application in text format revised.txt
Center for Creative Arts (CCA Gallery and Gifts)
111 W. Main St.
Carmel, Indiana 46032

CCA GALLERY APPLICATION FORM

QUALIFICATIONS FOR MEMBERSHIP:

Any adult professional artist who is a resident of Indiana is eligible for membership in the gallery.

Membership is contingent on said artist performing their share of work necessary to maintain the business of a gallery as well as fulfilling the dues requirement.

PROCEDURE FOR ACCEPTANCE:

1. Prior to a vote by the membership, prospective 2-D members will need to present three framed pieces of original art or photography. 3-D artists will need to present three large, or four small, original 3-D pieces. These pieces/items should be ready to hang or exhibit upon acceptance by the membership.

A prospective member may be accepted for both 2-D and 3-D work by submitting the work to the current membership as provided above. (A current member may add another 2-D or 3-D media to their existing 2-D or 3-D media by bringing a sample of their work to the board and obtaining approval.)

Members who are accepted for a dual membership (2-D and 3-D) will have all the duties and responsibilities of two members (including paying double monthly fees and assuming double work shifts).

2. A resume or a brief description of your art education and activities, and this completed application form, should accompany the applicants artwork. [A check for new member fees would be collected later, after the jurying process and before your first hanging. These fees include a new member fee of \$100.00 plus \$90.00 for the first month's dues. If accepted, the new member fees will be considered non-refundable.] New members will be asked to provide digital media for the gallery website within (30) days after acceptance.

3. New members will be elected by secret ballot based on a 1 to 10 rating in four categories: aesthetic value, originality of concept, presentation quality, and effective use of medium.

Gallery membership will be approved by a two thirds majority of voting members, provided a voting quorum is met. In the event that there is only one opening, and two applicants jury at the same time, the prospective member with the highest score will be admitted first. Other prospective members will be admitted in order of

their total score as openings occur, or as determined by the board.

An artist elected as a member of the gallery should expect to exhibit their work at the next hanging rotation. [Note: our next hanging rotation will occur November 26, 2016.]

SALE OF MEMBERS' ARTWORK AND WORK REQUIREMENTS:

Money collected for work sold in the gallery or outside sales, will be paid to the member whose work was sold, provided the member is current in dues and workdays. Sales tax and credit card fees will be deducted from the money that was collected. No part of money from sales will be retained to defray gallery expenses.

At each rotation cycle, artists are expected to bring in some new work to make each display period unique and fresh looking. These rotations occur approximately every 8 weeks.

During each work cycle, members are expected to sign up for two shifts to work in the gallery. These shifts range from 5-8 hours each. Currently the work cycle is approximately 6 calendar weeks long.

2-D artists are expected to add new artwork to their assigned exhibit space every rotation. These rotations occur approximately every 8 weeks. (Current practice asks that artists change at least 50% of the art on display each rotation. The space currently allotted to each 2-D artist is approximately 5 feet by 5-6 feet).

TERMS OF MEMBERSHIP:

New artists are expected to stay with the gallery and remain in good standing for at least one year.

However, If a member engages in any of the following activities, the board may immediately cancel their membership without refund.

1. Failure to fulfill work commitment
2. Failure to pay the required fees or dues
3. Misuse of the gallery in any way
4. Member displays artwork that is not original or artwork that was done by a non-member
5. Member ignores guidelines in the standing rules for content of artwork

The member in question may appeal to the membership at a special meeting at which time both sides may be presented.

INCLUDE IN YOUR APPLICATION:

1. A resume of your art experience (Please keep it to one page.)
2. A check for \$190 (\$100 new member fee, \$90 first months fee) will be collected before the next hanging rotation.
3. The completed form below

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State why you want to be in the gallery

List other skills you have that would be beneficial to the operation of the gallery.

For instance, computer skills, writing, display, public relations, time for phone calling, speaking experience, organizational skills, accounting, etc.

You may drop off or mail your application to: CCA Gallery, 111 W. Main St., Carmel, Indiana 46032

Or email your application to:

Margaret Hanke, 13109 Thomas Morris Trace, Carmel Indiana, 46033, 317 250 6808, margph@gmail.com

Name _____

Address _____

Phone _____

Email _____

Medium _____

Date of Application _____

Do you have a website? _____

Comments or questions? _____
