

CCA Gallery & Gifts Membership Application~

Date: _____

Name: _____

Phone: _____

Address: _____

Email: _____

Website or Etsy: _____

Write a brief statement as to why you want to be in the gallery: _____

Describe your art: _____

Your art experience and/or education, if applicable: _____

List other business experience or skills you have that would be beneficial to the operation of the gallery such as computer, writing, display, organizational, or accounting skills; public relations and/or advertising experience; public speaking experience: _____

You may drop off or mail your application to:

**CCA Gallery & Gifts
Attn: Gail Wiener
111 W. Main Street, Suite 135
Carmel, IN 46032**

**Gallery Phone: 317.844.2388
New Member Chairperson: Gail Wiener
Contact: photoletters@yahoo.com**

The requirements for joining CCA Gallery & Gifts:

New artists must present 3 pieces of their art at a meeting of the CCA Board and tell us a little about themselves and how they got started doing what they're doing. The 3 pieces of art will be kept at the gallery for 2 weeks so that the membership can view the work and vote. New members will be elected by secret ballot based on a 1-10 rating in three categories: aesthetic value, originality of concept, and effective use of medium. A 2/3 majority must approve their membership.

Each artist must bring a filled out application (attached) unless one has already been submitted. If accepted, we will ask for a check for \$200 but you do not have to bring this at the time of your presentation. (\$100 new member/Feature Gallery Show fee - includes the printing of banners and postcards for advertising and \$100 for the first month's dues.) New member fees as well as dues are non-refundable.

If accepted, new artists must commit and sign a contract to stay in the gallery for *one full year*.

Membership dues are \$100/month and will be used to help pay gallery expenses. CCA Members get 100% of their sales (less sales tax and any credit card fees) provided they are current in dues and work days.

Each artist is trained on three separate days and after training is expected to work (run the gallery) approx. three times in a 6-7 week period. Members sign up for workdays online using SignUpGenius.

Artwork is rotated around the gallery every two months to make position in the store fair for everyone. Each artist is expected to bring in some new work to make each display period unique and fresh looking. There are a few exceptions to the rotation of artists. The jewelry artists, for example, have permanent positions in the gallery.

An artist elected as a member of the gallery should expect to exhibit their work at the beginning of the next rotation. If there are currently no open spots in the gallery, the new member will be put on a waiting list until space becomes available. The artist at the top of the list will be offered the next available spot.

A prospective member may be accepted for *both* 2D and 3D work by submitting the work to the current membership as outlined above. Members who are accepted for a dual membership (2D and 3D) will have all the duties and responsibilities of two members (paying dual member dues per month and working dual work shifts).

If a member would like to cancel their CCA membership, it is requested that they notify the President, by written letter or email, at least two weeks prior to the end of the month. Their artwork is to remain in the gallery until the end of the month in which their notice was given.

If a member persists, after warnings from the Board, in any of the following activities, the Board may cancel his/her membership effective at the discretion of the Board and no money will be refunded: Failing to fulfill work commitment or failing to pay the required fees. Misusing the gallery in any way. Displaying artwork that is not original. Ignoring guidelines in the standing rules for content of artwork. The member in question may appeal to the membership at a special meeting at which time both sides may be presented.